



**THE GUNTUR DISTRICT CO-OPERATIVE CENTRAL BANK LTD.
ADMINISTRATIVE OFFICE – GUNTUR**

Ref. No.: GDCCB/ Bkg/E TENDER /2025-26

Dated: 10-10-2025.

Sub: Guntur DCCB Guntur DCCB-Banking Section-E-Procurement of Cash Management Services to Our Bank- Quotations called from the Authorized Service Providers– Reg.

Guntur DCCB invites quotations from the Service Providers to engage Cash Management Services at Bank.

1. Last date and time for receipt of bids: -17-10-2025, 11.00 AM

Date and time for opening of bids:-17-10-2025, 1:00 PM

(apcprocurement.gov.in server time will only be considered).

2. The bidder should submit their bids on e-procurement website www.apcprocurement.gov.in and upload all the required formats and documents as mentioned in the tender document.

3. The salient features of the Scheme are as under:

- a. No. of Branches : 45 (Including Head Office).
- b. Cash to be lifted from/remitted to all Bank Branches / Head Office and Current accounts of the Bank Branches/Head Office maintained with Other Banks.
- c. All Bank branches are in the Guntur, Palnadu and Bapatla Districts.
- d. The security protocols, cash van requirements, and personnel standards for the transport of cash should be as per MHA (Ministry of Home Affairs) and RBI guidelines (circular enclosed).
- e. Fidelity Insurance cover upto Rs.5.00 crores without any separate charges.
- f. Cash van services with five crew i.e 2 cash officers, 1 driver and 2 Gunmen with minimum 2500 km/month and 8 hours/day.

4. Period Of Service: Monthly Bill payment with a contract period of 3 years.

Note: Per month quotes only accepted.

Hence, we request to offer your commercials, **inclusive of GST** for providing Cash Management Services at all our Bank Branches as well as Current accounts of the Bank Branches/Head Office maintained with Other Banks, in e-quotation form on or before 11:00 A.M. on **17.10.2025.**

5. Pre-qualification criteria are eligible to Bid:

- a. Minimum Net worth requirement of Rs.1 billion should be maintained at all times.
- b. Minimum fleet size of 300 specifically fabricated own cash vans and cash should be transported only in those own cash vans. Cash van should be a specially designed and fabricated LCV (Light Commercial Vehicle) having separate passenger and cash compartments.
- c. The passenger compartment should accommodate two custodians and armed security guards (gunmen) beside the driver. No cash van should move without gunmen and gunmen must carry their weapons in a functional condition along with valid gun licenses.
- d. Cash van should be GPS enabled and monitored live with geo-fencing mapping with the additional indication of the nearest police station in the corridor for emergency.
- e. Cash van should have tubeless tires, wireless (mobile) communication and hooters. Staff should be rotated and assigned only on the day of the trip. With regard to security, additional regulations / guidelines as prescribed by Private Security Agencies (Regulation) Act, 2005, the Government of India and the State Governments from time to time must be adhered to.
- f. Night movement of cash vans should be discouraged.
- g. Proper documentation including a letter from the remitting bank should be carried invariably in the cash van, at all times, particularly for inter-state movement of currency.
- h. The staff associated with cash handling should be adequately trained and duly certified through an accreditation process. Certification could be carried out through the Self-Regulatory Organization (SRO) of Cash-in-Transit (CIT) Companies / Cash Replenishment Agencies.

(CRAs) who may tie up with agencies like National Skill Development Corporation for delivery of the courses or other designated agencies.

i. Character and antecedent verification of all crew members associated with cash van movement, should be done meticulously. Strict background check of the employees should include police verification of at least the last two addresses. Such verification should be updated periodically and shared on a common database at industry level. The SRO can play a proactive role in creating a common data base for the industry. In case of dismissal of an employee, the CIT / CRA concerned should immediately inform the police with details.

Only RBI Approved Cash Management Service Provider companies and also having their offices located and established since last 3 years in Andhra Pradesh and Telangana states are only eligible to bid. (Authorization Certificate from RBI should be a mandate).

6. Bank reserves the right to accept or reject any or all the bids without assigning any reasons thereof and to add, modify or delete any of the terms and conditions without any notice.

7. GSTN No: GST Registration certificate, PAN No: Copy of PAN Card are to be furnished along with enclosure for submission of quotation.

8. Conditional bids not acceptable and liable for rejection.

9. Any deviation in submission of Bid as per the formats may make the bid liable for rejection. Bank reserves the right to modify / extend / cancel the tender at any point of time without giving any prior notice / any reasoning.

10. EMD fee: Rs. 5000 (Refundable).

Processing fee: Rs. 500 (non-refundable).

11. Bid submission: On Line. Bidders are requested to submit the bids after issue of amendments/clarifications duly considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes / amendments issued if any, before bid submission time & date. Bids shall be submitted online on www.apecurement.gov.in platform.

- a. The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website www.apecurement.gov.in.
- b. Bidders can log-in to e-procurement platform in Secure mode only by signing with the Digital certificates.

List of Branches:

S.NO	Branch	Branch Location
1	Head Office	Guntur
2	A.O.Counter	Guntur
3	A.C.B. GNT	Guntur
4	Amaravathi	Amaravathi
5	Bapatla	Bapatla
6	Central Office	Tenali
7	Chebrole	Chebrolu
8	Cherupalli	Cherupalli
9	Chilakaluri Peta	Chilakaluri
10	City Branch	Guntur
11	Dachepalli	Dachepalli
12	Duggirala	Duggirala

13	Gurazala	Gurazala
14	Indira Town Branch	Tenali
15	Kakumanu	Kakumanu
16	Khajeeepalem	Khajeeepalem
17	Kollipara	Kollipara
18	Koritepadu	Koritepadu
19	Krosuru	Krosuru
20	Macherla	Macherla
21	Mangalagiri	Mangalagiri
22	Narasarao Peta	Narasarao Peta
23	Nizampatnam	Nizampatnam
24	Pedakurapadu Branch	Pedakurapadu
25	Phirangipuram	Phirangipuram
26	Piduguralla	Piduguralla
27	Ponnuru	Ponnuru
28	Prathipadu	Prathipadu
29	Repalle	Repalle
30	Santhagudipadu	Santhagudipadu
31	Sattenapalli	Sattenapalli
32	Thullur	Thullur
33	Vemuru	Vemuru
34	Vinukonda	Vinukonda
35	Mandadam	Mandadam
36	Bhattiprolu	Bhattiprolu
37	Tadikonda	Tadikonda
38	Kolluru	Kolluru
39	Nakarikallu	Nakarikallu
40	Undavalli	Undavalli
41	Nagaram	Nagaram
42	Chenchupet	Chenchupet
43	Nallapadu	Nallapadu
44	Pedanandipadu	Pedanandipadu
45	Pedakakani	Pedakakani